



# IT'S A BREAST THING

## EXHIBITOR APPLICATION

Download the form and fill it out to submit by email

We hereby apply for an exhibit space for the It's a Breast Thing Non Profit Corporation (IBT) Fundraiser on October 1, 2024 at the Eagle Eye Golf Club. We agree to comply with the guidelines as provided by the IBT. We understand that, upon acceptance of this application, a contract consisting of this application and all terms incorporated by reference herein will be in full force and effect. Payment, in full, must accompany this application to secure booth space.

**Exhibitor Fee \$250**

**Mail Check      Pay Online**

**Contact Person:**

**Exhibitor Company Name:**

**Product or Service to be Exhibited (Please give an explanation of your business and what you do.):**

**Address**

**Cell Phone #**

**Home or Business Phone #**

**Email**

**Will you need electricity: Yes      No**

**Submit application with \$250 payment online or mail your application and payment to:**

It's a Breast Thing Non Profit Corporation, PO Box 743, East Lansing, MI 48826

### EXHIBITOR INFORMATION/POLICIES

**Eligibility for Exhibiting:** Exhibits should be staffed during all exhibit hours by qualified persons who are able to explain or demonstrate the displayed items.

**Assignment of Space:** Exhibit space is allocated by IBT. Exhibit boxes should fit under table, if not, you will need to purchase two tables. You will receive 2 badges for free admission at the door and 3 bra voting tickets. Light refreshments available during the event. Marketing tools to bring: brochures, handouts, giveaways and business cards

**Booth Description:** Each exhibit will include one six-foot, skirted table with two chairs, electrical hook-up, if requested. Cancellation fee will be assessed.

**Liability/Insurance:** Neither IBT nor the venue assume responsibility for any loss, injury or damage occurring to an exhibitor or any exhibitor's property. It is the exhibitor's responsibility to have their person/materials insured against theft, damage, loss or injury.

**Exhibitor Registration:** All exhibitors must register at the IBT registration desk before setting up exhibits.

**Cancellations & Refunds:** Cancellations will be accepted with written notice **one month** prior to the meeting. After that, a 50% cancellation fee will be assessed.

**Set-Up and Tear-Down:** Set-up time will be from 3:00-4:00pm. Booths may be torn down after 8:00 pm.

**Questions:** Please contact Barb or Suzi at 517-980-0357 or email, [info@itsabreastthing.org](mailto:info@itsabreastthing.org)